HIGHLAND LAKES
CAMP & CONFERENCE CENTER
5902 Pace Bend Rd. N, Spicewood TX 78669
512-264-1777 || www.hlccc.org || retreats@hlccc.org

COMPLETE FORM AND RETURN TO GROUP CONTACT.
DO NOT MAIL TO HLCCC.

MINOR REGISTRATION • MEDICAL FORM

For individuals 17 years of age or younger, complete and sign the Minor Registration/Medical Form. The completed and signed form is required for admission to HLBE property and participation in camp activities. It must be submitted to HLBE administrative staff upon arrival.

Name of church/organization: _____ Event: _____

Event Start/End Date: ____/____/_____-____/____/_____

MINOR/ATTENDEE: First _____ Last _____

DOB: ____/____/_____ Sex: ☐ Male ☐ Female

Mailing Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Email: _____

PARENT/GUARDIAN: First _____ Last _____

Relation to Attendee: _____ Sex: ☐ Male ☐ Female

Phone: _____ Email: _____

ALTERNATE EMERGENCY CONTACT: First _____ Last _____

Relation to Attendee _____ Sex: ☐ Male ☐ Female

Phone: _____ Email: _____

Medical Services Disclaimer: Highland Lakes Baptist Encampment does not provide on-site medical personnel, medical treatment, or medication administration during retreat season unless specifically arranged in advance. Attendees are responsible for bringing their own medications and basic first aid supplies. In the event of a medical concern, HLBE staff can assist in contacting emergency services or directing attendees to the nearest urgent care facility. Some, but not all, HLBE staff are CPR certified, and Automated External Defibrillators (AEDs) are available in designated locations on camp property.

Should a medical emergency occur requiring treatment by EMS or ambulance personnel, the following information may assist emergency responders. During Retreat Season, HLBE staff do not provide medical treatment or medication administration; however, staff may assist in contacting emergency services.

Medical Insurance: ☐ Yes ☐ No Medical Insurance Company: _____

Phone: _____ Plan or Group Number: _____

Policy Holder Name: _____ Policy Holder DOB: ____/____/_____

Current Medications: _____

Chronic/Recurring Illnesses: _____

Allergies: _____

Other information for EMS _____

I hereby attest that the information provided on this form is complete and accurate to the best of my knowledge. I acknowledge that I am responsible for determining my ability to attend and participate in this retreat and that I have disclosed all known medical conditions, allergies, medications, and other health concerns relevant to my participation. My signature below indicates my acknowledgment and agreement with these statements.

Parent/Guardian PrintedName: _____

Signature of Parent/Guardian: _____ **Date:** ____/____/_____

AGREEMENT TO ATTEND, PARTICIPATE, ASSUMPTION OF RISK AND RELEASE OF LIABILITY

HIGHLAND LAKES BAPTIST ENCAMPMENT d/b/a HIGHLAND LAKES CAMP AND CONFERENCE CENTER ("Camp") requires this agreement to be signed by all individuals 18 years of age or older who attend, stay on, visit, or otherwise use Camp property or facilities, whether for lodging, worship, meetings, conferences, retreats, recreation, or any other purpose.

Attendance at Camp may include participation in recreational, educational, and group activities, including but not limited to challenge/ropes courses, walking, water activities, sports, team-building activities, camping, and other camp-sponsored programs. Attendance at Camp also involves exposure to outdoor conditions and hazards, including uneven terrain, changing weather, wildlife, snakes, insects, and other natural or environmental conditions. I understand by attending Camp, I am giving Camp permission to photograph, videotape, or otherwise record me and use such images and recordings in publications, promotional materials, websites, social media, and other communications related to Camp programs and activities.

I understand that attending Camp and participating in Camp activities involves inherent risks, including but not limited to physical injury, illness, emotional stress, property damage, or other losses. I acknowledge that not all risks can be anticipated, controlled, or eliminated, despite reasonable safety precautions taken by Camp.

I voluntarily choose to attend Camp and, where applicable, participate in Camp activities. On behalf of myself, my heirs, personal representatives, and assigns, I knowingly and voluntarily assume all risks associated with my attendance and participation, whether known or unknown, foreseeable or unforeseeable, and accept responsibility for any resulting injury, loss, damage, or expense. I, on my behalf and/or on behalf of my heirs and assigns, hereby release, indemnify, and hold harmless Highland Lakes Baptist Encampment d/b/a Highland Lakes Camp and Conference Center, its owners, officers, directors, trustees, agents, employees, and /or volunteers from any and all claims for physical and/or emotional injury, that I may have sustained in connection with attending Camp and with participating in any and/or all Camp activities.

I have carefully read, or have had read to me, this entire document and understand its contents. I acknowledge that I am signing this agreement knowingly, freely, and voluntarily.

☐ **I agree to the above statements regarding Attend, Participant, Assumption of Risk and Release of Liability Waiver.**

FLOODPLAIN ACKNOWLEDGEMENT: Highland Lakes Camp property includes land that is in the floodplain. All structures housing or hosting attendees are located at least 1000 feet from a floodplain.

☐ **I have been notified of the floodplain in regards to Highland Lakes Camp Property.**

HLBE GENERAL CAMP RULES

1. HLBE supervision is required for lake, pool and pond use. At no time are attendees of any age permitted to enter the lake, pool, or pond without a HLBE staff present – minors must also have adult supervision from event participants. Lifejackets are required for lakefront activities regardless of a person's age or water safety ability.
2. Attendees shall not possess, use, or bring onto HLBE property any alcohol, tobacco products, including vapes and e-cigarettes, illegal drugs, firearms, weapons of any kind, matches, lighters, or personal fireworks.
3. All attendees are expected to demonstrate respect toward HLBE staff, church leadership, adult volunteers, fellow participants, and all persons present on HLBE property. Minors shall follow the reasonable instructions of adults serving in leadership, supervisory, or volunteer roles. Adults are likewise expected to model respectful conduct and support the safe and orderly participation of all attendees. HLBE staff and authorized volunteers are trained to facilitate assigned activities and may provide instructions necessary for safety, supervision, and program operations. No fighting or inappropriate/profane language is allowed. Refrain from public display of affection with others.
4. For your safety, guests are not allowed on any HLBE "Staff Only" (aka: restricted) property areas. Refer to HLBE Map to see Staff Only areas.
5. Attendees must wear modest, appropriate attire at all times, including worship and swimming activities. Examples include shirts at all times, shorts of appropriate length, and modest swimwear such as one-piece swimsuits or tankinis; (bikinis and Speedos are NOT permitted). Appropriateness will be determined by group leaders or HLBE staff, and anyone dressed inappropriately may be asked to change.
6. Attendees are prohibited from bringing pets or other animals onto HLBE property. Only certified service animals, as defined by applicable law, are permitted. Service animals must be under the control of their handler at all times and should be harnessed, leashed, or tethered unless such devices interfere with the animal's work or the handler's disability prevents their use. Service animals must comply with applicable state and local vaccination and licensing requirements. Emotional support animals, therapy animals, comfort animals, and other animals that do not qualify as service animals under applicable law are not permitted.
7. Attendees, including adults and minors, and/or church group leadership shall be financially responsible for any property damage occurring during their stay at HLBE. Participants shall not write on furniture, walls, or other HLBE property, and duct tape shall not be used to affix signs or materials to doors, walls, or other surfaces.
8. Prank-related supplies, including but not limited to body paint, glitter, confetti, water balloons, and water guns, are prohibited in bunkhouses and facility buildings unless used under the supervision of HLBE staff. No exceptions will be permitted.
9. All snack items must be stored in sealable containers to prevent ants and other insects in lodging and meeting rooms. Texas Department of Health regulations prohibit cooking in dorms or meeting rooms.
10. Keepsakes, valuable jewelry, collectibles, or memorabilia sportswear should not be brought to camp. HLBE will not be responsible for the damage, misplacing, or theft of attendees' personal property.
11. Personal or rental golf carts, motorcycles, drones, and any other motorized vehicles may be used on HLBE property ONLY with prior authorization from HLBE administration. A signed HLBE liability release must be on file in the HLBE office before use. Authorized participants must be at least 18 years of age and must provide a valid driver's license.
12. Skateboards, rollerblades, and Heely roller shoes are not allowed
13. For the safety of all participants, including adults and minors, individuals participating in the Hexapod Adventure and/or Zip Line shall comply with the following requirements:
    a. Participants must wear closed-toe shoes, such as tennis shoes, athletic shoes, or boots. Loose clothing, sandals, flip-flops, Crocs, and open-toe footwear are not permitted.
    b. Shoulder-length or longer hair mut be secured in a ponytail, braid, bun, or similar style away from equipment.

☐ **I have read the HLBE GENERAL CAMP RULES and agree to abide by all established regulations. I further understand that if I disregard the Camp rules that I will be dismissed and sent home at my own expense. I understand that I will be held financially responsible for any property damage I might cause.**

Parent/Guardian PrintedName: _____

Signature of Parent/Guardian: _____ **Date:** ____/____/_____