



CAMP DAY!

It's Camp Day! Here are some things to help you move quickly through Check-In.

REGISTRATION PAPERWORK

Check the online forms of every person coming to camp for completion.
 Access your Attendees list: Group Leader Dashboard -> Group Hold Events -> Event Name -> Click "Attendees" icon. Check every person's forms: "Form" icon.
 There should be 3 Green Checks. If there is a Red X, something is missing.

HLC GENERAL CAMP RULES

The Group Leader is required to read, discuss, and confirm understanding of the HLC General Camp Rules to all attendees prior to camp. The Adult Sponsors are required to enforce these rules while at camp.

Initial: ____ I have read, discussed, and explained the HLC General Camp Rules to all the camp attendees from our church. I agree to take responsibility to have all the Adult Sponsors from our church enforce the HLC General Camp Rules with the campers they supervise.

MEDICATION ADMINISTRATION FORM

- Any camper (adult & student) bringing medications to camp **MUST** fill out a Medication Administration Form. For students, a parent/guardian must sign this form.
- Place the completed and signed form with the medication in its original container in a sealable plastic bag.
- The sealable plastic bag needs to have the camper's name and church name written on the bag with a permanent marker.
- Bring all Medications and Medication Administration Forms to Check-In.
- **DO NOT BRING Over the Counter medication.** The Health Center provides those medicines.

Initial: ____ I have confirmed that all campers (adults & students) who are bringing medications to camp have met the requirements stated above.

FINAL COUNT

Number of Female Students _____ + Female Adults _____ = _____

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Group Leader Signature: _____ Printed: _____

Church Name & City: _____